



UBUHLEBEZWE MUNICIPALITY

REGISTRATION ON CSD & UPDATING OF SUPPLIERS INFORMATION

In compliance with regulation 14 (1) (ii) of the SCM Regulations of 2005, Ubuhlebezwe Municipality requires prospective providers of goods and services to self-register their companies on CSD website: www.csd.gov.za and to update their records by submitting the following to Ubuhlebezwe Municipality:

1. CSD Detailed report
2. Tax compliance Certificate & pin
3. Certified copy of BBBEE certificate or sworn affidavit
4. Contractors to include CIDB contractor grading if applicable
5. Municipal accounts not older than 3 months or a lease agreement & letter from landlord stating that rent is up to date or an affidavit stating that rates are not paid in that area.
6. Confirmation of banking details

Once the documents are received, those who comply with the requirements will be accredited and issued with an accreditation letter.

Only accredited prospective providers will be approached for quotations and no formal bids will be considered if CSD report is not submitted with bid documents. Service providers whose directors are employed by the state will not be considered.

For enquiries please contact Mr. Lucky Ndlovu on 039 834 7700

NB: The required documentation may be posted or hand delivered to the office during office hours, no faxes and emails will be accepted.



GM SINEKE
MUNICIPAL MANAGER