



**UBUHLEBEZWE MUNICIPALITY  
CHIEF FINANCIAL OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

Tel : 039 834 7700 / 7745 / 7748 / 7749  
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Email: [procurement@ubuhlebezwe.org.za](mailto:procurement@ubuhlebezwe.org.za)

**QUOTE NO: UBU-Q-02/07/12**  
**Date: 31 OCTOBER 2012**

Dear Sir / Madam

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR PLUMBING TRAINING**  
Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

**The quotation must be submitted on the letterhead of your business and can be submitted in a sealed envelope to the Tender Box. The envelope must be clearly marked "PLUMBING TRAINING": - & UBU-Q-02/07/12" not later than Friday 09 November 2012 at 12h00 to: 29 Margaret Street, Ixopo 3276**

The following conditions will apply:

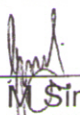
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation.
- Tax Clearance Certificate(MBD2)
- A proof of registration in the database
- **BBBEE Certificate bearing SANAS LOGO (if your certificate does not have SANAS logo, it will be regarded as invalid)**
- Proof of Company Registration Document
- Copy of ID if Sole Trader
- Letter/Statement confirming status of municipal accounts (i.e rates, water)

**NB: No quotations will be considered from persons in the service of the state.**

The council does not bind itself to accept the lowest or any quotation and reserves the right to accept the quotation as whole or in part, at the rates quoted

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

  
\_\_\_\_\_  
Mr G M Sineke  
Municipal Manager

**Ubuhlebezwe Local Municipality hereby invites professional service providers to submit cost quotations and proposals to undertake skills development to 18.2 Learners as follows:-**

### **1.PLUMBING TRAINING:- SKILLS PROGRAMME FOR 10 YOUTH**

Terms of Reference

- It will be Skills Development Programme which will be aligned to unit standard
- Details of the unit standard, type of NQF Level, how many credits
- Proof of programme accreditation
- Duration of the course (10-15 Days)
- Cost of training, cost should include refreshments for learners
- Venue will be provided by the Municipality
- Assessment methodology that will be used
- **For enquiries, please contact Mrs LH Khumalo at 039 834 7700**
- **Late quotations will not be accepted**

### **EVALUATION CRITERIA**

#### **STAGE 1: FUNCTIONALITY**

In order to reach the final stage, the bidder must obtain at least 60% of the points for functionality. The company should demonstrate the relevant experience of the project. Bidders who do not score more than 60% will not be considered for the 2<sup>nd</sup> stage and will be eliminated. The points scored in this stage are for qualification only and they will not be added to the final stage.

#### **Qualification and functionality**

#### **Experience of the business in similar projects (maximum points= 50)**

**(Please provide a table indicating the nature of previous work, value, date commence and date completed)**

0 year	= 0 points
1-2 year	= 10 points
3-5 year	= 30 points
6 + year	= 50 points

#### **Size of previous experience in similar project (size value of previous jobs) (maximum points= 20)**

R0	=0 point
R1 to R100 000	=5points
R 100 000 – R 300 000	=15points
R 300 000 +	=20 points

**Personnel Experience in similar projects (maximum points=20)**

**(Please attach CV's of the proposed team to conduct this project. The CV's should summaries the previous working experience clearly indication the years)**

0-2 years	= 5 points
3-5years	= 15 points
6 +	= 20 points

**Lead time (maximum points =10)**

**(Please note that this is an urgent project and the successful service provider will be required as soon as possible)**

<b>Within 15 days</b>	<b>= 10 points</b>
<b>More than 15 days</b>	<b>= 0 point</b>

**Stage 2**

80 points for price

20 points for BBBEE

This is the final stage of evaluation is purely based on 80points for the price and 20 points for the BBBEE LEVEL. In ordered to claim the 20 points bidders are required to complete MDB 6.1 and submit their certified copy of BBBEE Certificate.