



UBUHLEBEZWE MUNICIPALITY
CHIEF FINANCIAL OFFICE
SUPPLY CHAIN MANAGEMENT UNIT
Tel : 039 834 7700
Fax: 039 834 2978
Email:scm.procurement@ubuhlebezwe.gov.za

REF: 3922
QUOTE NO: UBU-Q-03/06/18
Date: 15/06/2018

Dear Sir / Madam

REQUEST FOR A FORMAL WRITTEN PRICE QUOTATION FOR A SERVICE PROVIDER TO TAKE A NETWORK LINK FROM THE MAIN BUILDING TO PI HALL AND TO PROVIDE NETWORK ACCESS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule. The quotation must be submitted on the letterhead of your business and must be submitted in a sealed envelope to the Tender BOX. The envelope must be clearly marked "TAKING NETWORK LINK FROM THE MAIN BUILDING TO PI HALL AND TO PROVIDE THE NETWORK ACCESS" - UBU-Q-03/06/18" not later than 22 June 2018 at 12h00 to: 29 Margaret Street, Ixopo 3276.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- The quote must be submitted on a separate page containing the letterhead of your business.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation.
- Valid Tax Clearance Certificate(MBD2)
- Proof of registration in the Central supplier database
- **A valid certified copy of BBBEE Certificate or sworn affidavit**
- Copy of Company Registration Document
- Copies of ID for Company Directors or Members
- Letter/Statement confirming status of municipal accounts (i.e. rates, water) not older than 2 months or an Affidavit signed by Commissioner of Oath if you do not pay municipal accounts.
- Attach the affidavit signed by Commissioner of Oath confirming that none of the Directors/Shareholders are employed in the Service of the state.

NB: No quotations will be considered from persons in the service of the state.

The council does not bind itself to accept the lowest or any quotation and reserves the right to accept the quotation as whole or in part, at the rates quoted

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


Mr G M Sineke

MUNICIPAL MANAGER

QUANTITY	DESCRIPTION	PRICES INCL VAT
01	Take a network link from the main municipal building to PI Hall and provide the network access	

DELIVERY ADDRESS:
29 MARGARET STREET
IXOPO
3276

Wireless Link & Access Points Supply, Installation and Configuration

Wireless Access Points Installation Project

Ubuhlebezwe is looking for a suitable service provider to install a wireless between two of our buildings Main building and Peace Initiative Hall. The distance between the buildings is 1 kilometre. Currentl your Main building has a loco M5 wireless access to connect our other Buildings. The interested service provider will supply, deliver and install the link as well as install and configure wifi network at the Peace Initiative Hall.

Specification

Wireless link between the two Buildings

Poe Gigabyte

2 Cordless Voip phones

Wifi Router

1 internal access point for Peace Initiative Hall

16 port Gigabyte switch

Cabling

Installation

Sundries

Evaluation Criteria

Stage 1: Functionality

In order to reach the final stage, the bidder must obtain at least 60% of the points for functionality. The company should demonstrate the relevant experience of the project. Bidders who do not score more that 60% will not be considered for the second stage and will be eliminated. The points scored in this stage are for qualification only and they will not be added to the final stage.

EXPERIENCE OF THE BUSINESS IN SIMILAR PROJECTS- MAXIMUM 20 POINTS

1-2 years	10 points
3-4 years	15 points
5+ years	20 points

PERSONNEL EXPERIENCE-INSTALLATION & CONFIGURATION OF WIRELESS NETWORK AND CISCO WIRELESS CERTIFICATION (ATTACH CV OF TECHNICIAN) - MAXIMUM 20 POINTS

1-2 years	10 points
3-4 years	15 points
5+	20 points

COPY OF ORDERS OR APPOINTMENT LETTERS IN THE MAXIMUM - 30 POINTS

5 Points per appointment letter/order

COPY OF REFERENCE LETTERS IN SIMILAR PROJECTS THE MAXIMUM - 30 POINTS

5 Points per reference letter

POINTS SYSTEM

STAGE 2:

80 points for price

20 points for BBBEE level

This is the final stage of evaluation and is purely based on 80 points for the price and 20 points for the BBBEE level status. In order to claim the 20 points, Bidders are required to complete MBD 6.1 and submit their BBBEE certificate. Bidders who do not submit their BBBEE certificate will not get the points for BBBEE level.