



UBUHLEBEZWE MUNICIPALITY
CHIEF FINANCIAL OFFICE
SUPPLY CHAIN MANAGEMENT UNIT
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REF: 3919
QUOTE NO: UBU-Q-04/06/18
Date: 15/06/2018

Dear Sir / Madam

REQUEST FOR A FORMAL WRITTEN PRICE QUOTATION FOR A SERVICE PROVIDER TO SUPPLY, INSTALL AND CONFIGURE WIRELESS ACCESS POINTS

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule. The quotation must be submitted on the letterhead of your business and must be submitted in a sealed envelope to the Tender BOX. The envelope must be clearly marked "SUPPLY, INSTALL AND CONFIGURE WIRELESS ACCESS POINTS" - UBU-Q-04/06/18" not later than 22 June 2018 at 12h00 to: 29 Margaret Street, Ixopo 3276.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- The quote must be submitted on a separate page containing the letterhead of your business.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation.
- Valid Tax Clearance Certificate(MBD2)
- Proof of registration in the Central supplier database
- **A valid certified copy of BBBEE Certificate or sworn affidavit**
- Copy of Company Registration Document
- Copies of ID for Company Directors or Members
- Letter/Statement confirming status of municipal accounts (i.e. rates, water) not older than 2 months or an Affidavit signed by Commissioner of Oath if you do not pay municipal accounts.
- Attach the affidavit signed by Commissioner of Oath confirming that none of the Directors/Shareholders are employed in the Service of the state.

NB: No quotations will be considered from persons in the service of the state.

The council does not bind itself to accept the lowest or any quotation and reserves the right to accept the quotation as whole or in part, at the rates quoted

Failure to comply with these conditions may invalidate your offer.

Yours faithfully



Mr G M Sikeke
MUNICIPAL MANAGER

QUANTITY	DESCRIPTION	PRICES INCL VAT
	Procurement of 17 wireless access points including installation, configuration and supply of all required devices and tools for configuration including cabling, mounting tools and connectivity software	

DELIVERY ADDRESS:
29 MARGARET STREET
IXOPO
3276

Wireless Access Point Supply, Installation and Configuration

Wireless Access Points Installation Project

Ubuhlebezwe is looking for a suitable service provider to install a wireless network to our already existing network 30mg MTN Microwave Line. The service provider will Supply, Install and Configure the wireless access points.

Specification

17 Wireless Access Points

Wireless Access Point Controllers

Mounting Brackets for 17 Access Points

Software Image for Wireless Configuration

Cabling inclusive of all the required cables

All the interested Service Providers should also include installation, Configuration as well as any other project management cost that may be incurred.

Evaluation Criteria

Stage 1: Functionality

In order to reach the final stage, the bidder must obtain at least 60% of the points for functionality. The company should demonstrate the relevant experience of the project. Bidders who do not score more than 60% will not be considered for the second stage and will be eliminated. The points scored in this stage are for qualification only and they will not be added to the final stage.

EXPERIENCE OF THE BUSINESS IN SIMILAR PROJECTS- MAXIMUM 20 POINTS

1-2 years	10 points
3-4 years	15 points
5+ years	20 points

PERSONNEL EXPERIENCE-INSTALLATION & CONFIGURATION OF WIRELESS NETWORK AND CISCO WIRELESS CERTIFICATION (ATTACH CV OF TECHNICIAN) - MAXIMUM 20 POINTS

1-2 years	10 points
3-4 years	15 points
5+	20 points

COPY OF ORDERS OR APPOINTMENT LETTERS IN THE MAXIMUM - 30 POINTS

5 Points per appointment letter/order

COPY OF REFERENCE LETTERS IN SIMILAR PROJECTS THE MAXIMUM - 30 POINTS

5 Points per reference letter

POINTS SYSTEM

STAGE 2:

80 points for price

20 points for BBBEE level

This is the final stage of evaluation and is purely based on 80 points for the price and 20 points for the BBBEE level status. In order to claim the 20 points, Bidders are required to complete MBD 6.1 and submit their BBBEE certificate. Bidders who do not submit their BBBEE certificate will not get the points for BBBEE level.