

## EXTERNAL ADVERTISEMENT

uBuhlebezwe Municipality, with its seat in Ixopo invites applications from suitably qualified persons for appointment to the following position.

### OFFICE OF THE MUNICIPAL MANAGER

#### Risk Management and Compliance Officer

Salary Scale: R260 164.80 – R337 886.96 Per Annum (T11)

Applicable Benefits: Medical Aid, Pension, 13th Cheque, Home Owner's Allowance

#### Minimum Requirements:

- Grade 12 Certificate
- Bachelor's Degree/National Diploma in Commerce majoring in Accounting/Auditing/Internal Auditing/Risk Management
- 2 years' experience in Auditing or Risk Management environment
- Experience in a municipal environment will be added advantage
- An understanding of MFMA, Municipal System Act and any other relevant municipal legislation and their circulars
- Computer Literacy
- A valid driver's licence

#### Key Performance Areas

- Assist Management with identifying, classifying and description of key risks that will have negatively affect municipal strategic objectives.
- Implement risk management activities within the municipality that involves identification, assessment, monitoring of actual and/ or potential risks.
- Contribute to the facilitating and monitoring compliance with the requirements of MFMA and Treasury Regulations.
- Develop and maintain the Compliance Plan, Risk Management Policies, Risk Management Framework, and Risk Registers.
- Liaise with the internal audit concerning fraud indicators and ensure awareness of fraud prevention strategies.
- Compile and issue risk management and compliance reports to the Risk Management Committee on a quarterly basis.

**Ubuhebezwe Municipality is an equal opportunity, affirmative action employer.**

**A signed letter of application indicating the position being applied for, together with a comprehensive Curriculum Vitae and certified copies of certificates and Identity Document, must be forwarded to: The Municipal Manager, P. O. Box 132, and IXOPO 3276 by not later than 16h00 on 13 November 2020. Faxed applications will not be accepted. If you do not hear from Council within 30 days of the closing date, please**

**consider your application as unsuccessful. All enquiries should be directed to the HR Officer, Ms B Nondabula at (039) 834-7700.**

**Council reserves the right not to make any appointment/appointments into the abovementioned positions.**

  
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**GM Sineke**  
**Municipal Manager**